

Riseup-PPD Publication Committee Guidelines and Opportunities for Publishing and Authorship (COST Action CA18138)

Version 2.0

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FACULDADE
DE PSICOLOGIA E DE
CIÊNCIAS DA EDUCAÇÃO
UNIVERSIDADE D
COIMBRA



A. ELIGIBILITY FOR FUNDING OF OPEN ACCESS FEE FOR SCIENTIFIC PUBLICATIONS

For scientific publications to be considered for funding, they must:

- Be the result of the work of the Action;
- Be authored by Action participants from at least three different COST Full/Cooperating and Partner Member (or two COST Full/Cooperating and Partner Member and 1 Near Neighbour Country) or authored by Action participants from two different COST Full/Cooperating and Partner Member if resulting from an STSM funded by the Action. For an overview, please consult the Country and Organisations Table (<https://www.cost.eu/uploads/2021/10/Annex-I-level-A-Country-and-Organisations-Table-REVISION.pdf>);
- Abide by the following Communication, Dissemination and Valorisation of the COST Action results requirements:
 - Be submitted to an open access journal or one where there is an option for open access publication - this should be a journal that is both relevant to the COST Action and of high quality in the field (no support will be given to support publication in predatory journals);
 - *Impact of the publication to be assessed along the SCImago Journal Rank (SJR). Any journal that is situated in the first three quartiles Q1-Q3 is considered of sufficient impact, while journals in the last quartile Q4 or journals not contained in the SCOPUS database need an assessment by the COST Science Officer; the SJR and quartile (Q1, Q2, Q3 or Q4) for each journal contained in SCOPUS can be obtained from the SCImago web page (accessible at <https://www.scimagojr.com/journalrank.php>).*
 - *The publication shall be subjected to peer review. Peer review is defined as obtaining advice on individual manuscripts from reviewers, expert in the field who are not part of the journal's editorial staff. This process, as well as any policies related to the journal's peer review procedures, shall be clearly described on the journal's Web site.*
 - To be made widely available;
 - Acknowledging COST and EU support – see COST guidelines on visual identity (<https://www.cost.eu/about/visual-identity/>).
- Be already submitted or ready to be submitted (the intended submission date will be required);

- Be published (at least in early online access or similar) by the end of the Grant Period (based on submitted journal's average publication date); if this has not occurred then a reapplication for funding must be made in the new grant period.
- Be supported by invoices dated within the Grant Period (until 31 October 2022);
- Respect the non-for-profit principle: dissemination and communication products issued and/or purchased and paid with COST funds cannot be sold to Action participants or the general public;

Note: the final paper accepted for publication will be checked by COST Action according to the eligibility criteria mentioned above.

B. HOW TO APPLY

Funding for Open-Access fees of scientific publications will be attributed on a first come, first served basis (pending evaluation). Applications will be evaluated up to 14 days from submission.

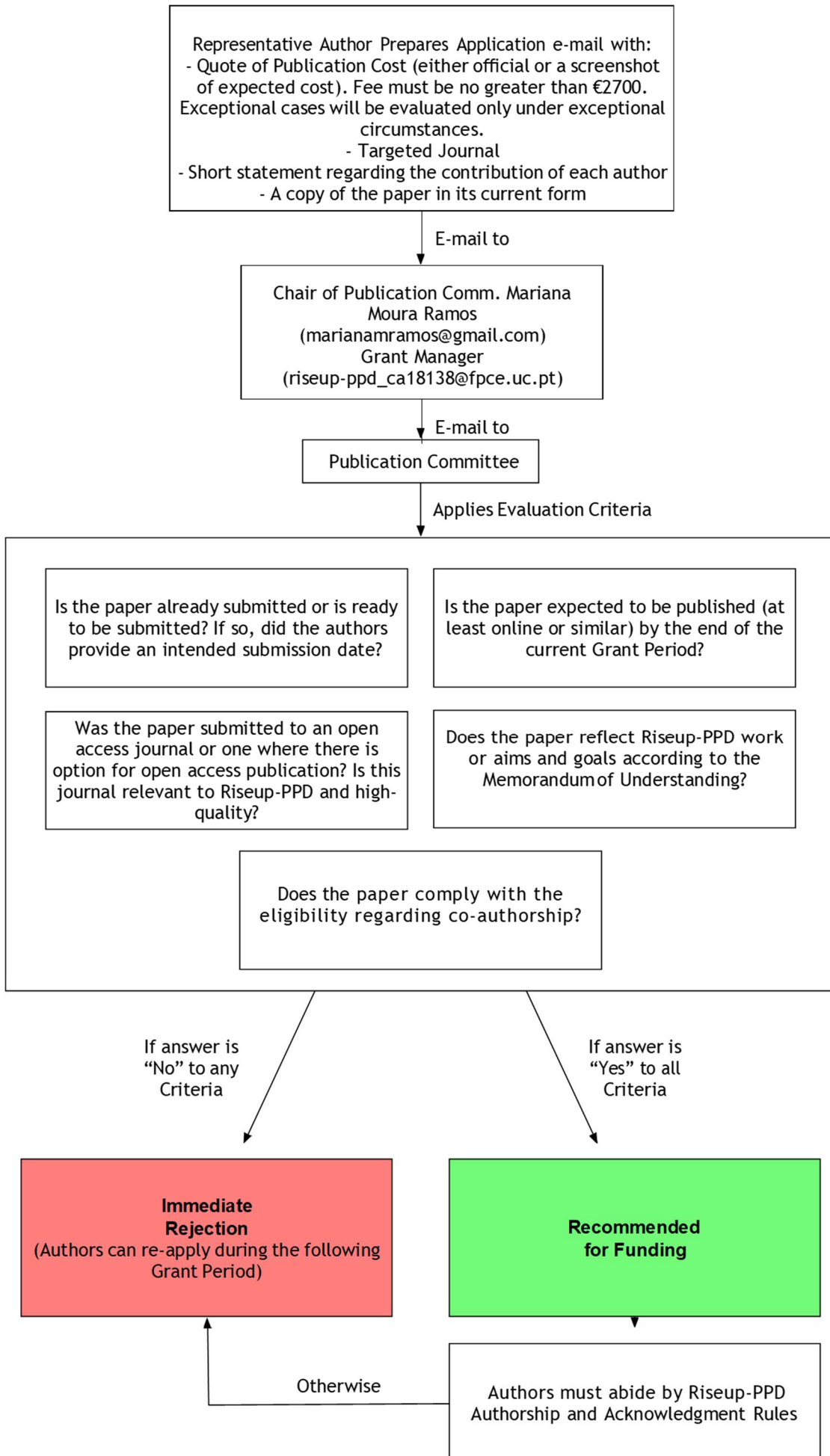
For the current Grant Period, Riseup-PPD will fund 8 Open-Access fees of up to 2700 Eur. The Publications Committee may discuss that fees that are higher than this and in circumstances where the journal is of exceptional quality consideration may be given to a higher amount - a case as to the exceptional quality of the journal will need to be made by the authors. This increase will be subject to MC and COST approval.

A representative author must prepare an application e-mail with:

- Quote of the publication cost (either an official quote; one available at the journal's website or a screenshot)
- Copy of the paper in its current form;
- Short statement of the contribution of each author;

If a paper is rejected, authors must submit it again but must wait until the following grant period to apply for funding again.

Applications must be submitted to the Coordinator of the Publication Committee, Mariana Moura Ramos (marianamramos@gmail.com), and to the Grant Manager (riseup-ppd_ca18138@fpce.uc.pt). Guidance regarding the submission and evaluation process can be found below.



C. CRITERIA FOR AUTHORSHIP

Authorship ranking:

- The first author is the person who did most of the work on the paper;
- We particularly encourage papers written under the leadership of Young Researcher or Innovators from an Inclusiveness Target Country;
- The second most significant contributor has the right to decide her/his position as author (second, third, last, etc.);
- This process will continue with all remaining authors until all are distributed according to level of contribution and preference.

- Other authorship rules:

- Authorship where possible should be decided in advance, prior to work having started or, in the case that being impossible, as soon as feasible and by agreement of all – this can, of course, be adjusted by majority decision during manuscript writing;
- After the manuscript is submitted to the Committee and/or to a journal, author position should ideally remain unchanged. If author position does change then a short statement justifying that change should be submitted to the publication committee;
- A short statement of the contribution of each author must be provided when submitting the article;
- Authorship is based on the following International Committee of Medical Journal Editors (ICMJE) criteria:
 - a) Conception OR design OR the acquisition OR analysis OR interpretation of data; AND
 - b) Drafting the work OR be advising on content; AND
 - c) Approve the final draft of the manuscript and subsequent revisions; AND
 - d) Agree as to the accountability of work done by the authors;
- Those who have contributed to a publication, but who do not meet all four criteria should be acknowledged in the publication.

In the eventuality that one or more authors are members of the Committee, those will refrain from voting, discussing or otherwise deciding upon a decision concerning an article they are author(s) of.

D. ACKNOWLEDGING RISEUP-PPD IN PAPERS AND IN PRESENTATIONS

All publications generated from work performed by Action Participants must include, display and respect the COST corporate identity adhering to the brand guidelines detailed in the COST brand book, available for download at: <https://www.cost.eu/visual-identity>

To summarise, journal articles should have the following in the acknowledgements: This article/publication is based upon work from COST Action Riseup-PPD (CA18138), supported by COST (European Cooperation in Science and Technology). www.cost.eu

If there are no space constraints, between the statement and the link there should be an extra statement: COST (European Cooperation in Science and Technology) is a funding agency for research and innovation networks. Our Actions help connect research initiatives across Europe and enable scientists to grow their ideas by sharing them with their peers. This boosts their research, career and innovation.

Regardless of these general and specific rules provided by COST, we can sub-divide outputs into the below.

1. Direct paper (action wide) – paper that has a direct link to Riseup-PPD and foreseen in the MoU or WBP.

Format

Author by-line

Author 1, Author 2 etc. 'for COST Action Riseup-PPD CA18138'

Acknowledgements

Use 'The COST Action Riseup-PPD CA18138 contributors

 (List names of all members as identified by Action Chair at time of submission). This work is (or 'was') supported by COST under COST Action Riseup-PPD CA18138.

2. Direct paper (work group specific) – paper that has a direct link to Riseup-PPD and was foreseen in the MoU or WBP but limited to one or more working groups (e.g., systematic review papers).

Format

Author by-line

Author 1, Author 2 etc.

Acknowledgements

'This paper is part of the COST Action Riseup-PPD CA18138 and was supported by COST under COST Action Riseup-PPD CA18138.'

3. Indirect paper – paper that has an indirect link to Riseup-PPD but was not mentioned specifically in the MoU or WBP.

Format

Author by-line

Author 1, Author 2 etc.

Acknowledgements

'This paper contributes to the COST Action Riseup-PPD CA18138' or 'This paper arises from contributions provided through COST Action Riseup-PPD CA18138'.

E. FINAL EVALUATION

In all cases, the Publication Committee has the right to decide by majority, cases in which the criteria are not enough to make a judgement or in which there are doubts on how to proceed.